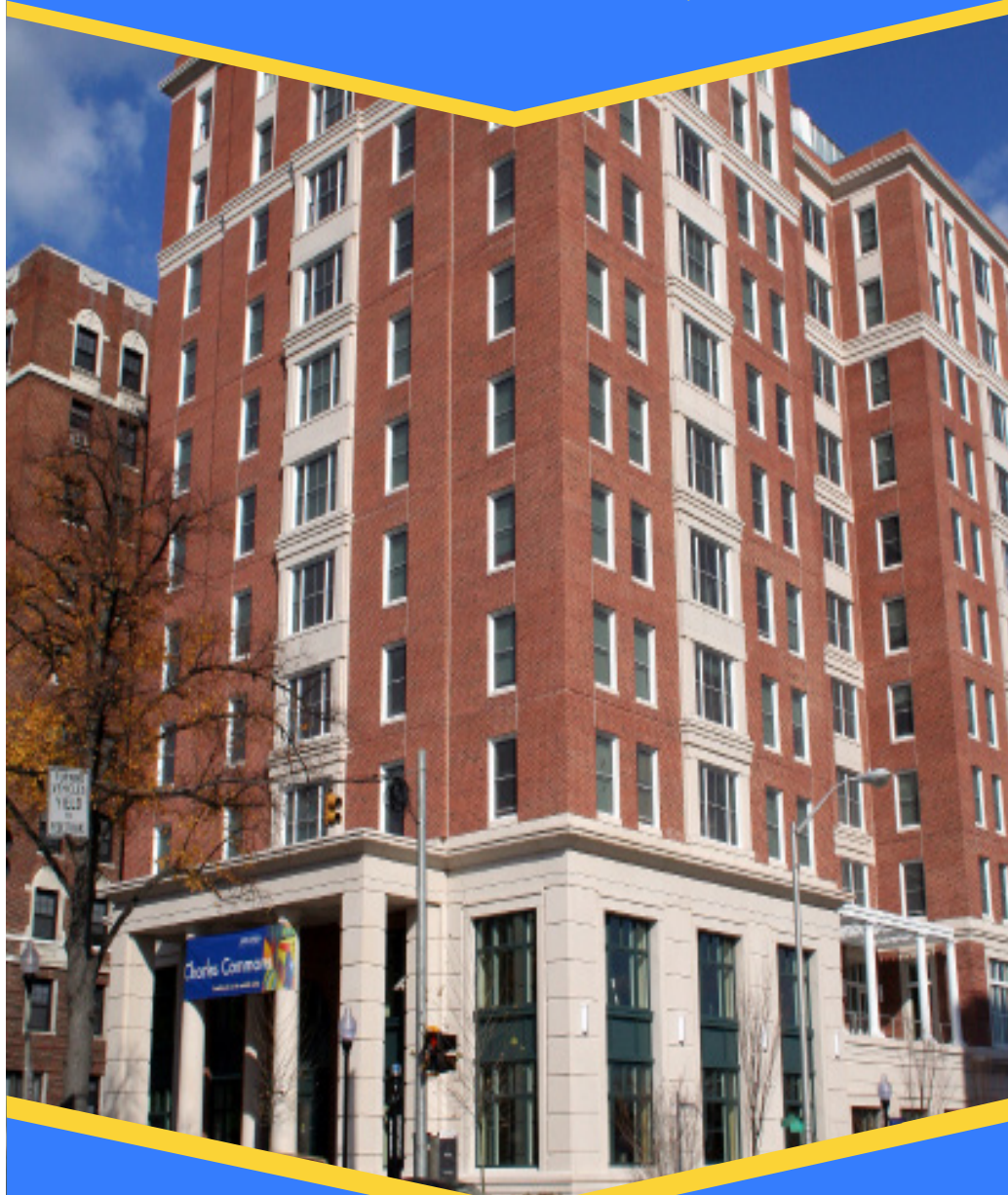


Johns Hopkins University Summer Conference

Charles Commons Residence Hall
Corner of North Charles Street and 33rd Street
3301 North Charles Street Baltimore, MD 21218



Welcome to Johns Hopkins University!
Summer is a great time to visit Hopkins and
the city of Baltimore.

Johns Hopkins University provides a great experience for your summer camp or conference. Below is useful information to assist you as you prepare to arrive at JHU this summer.

CHECK-IN INFORMATION

Location

You should arrive using the North Charles Street entrance. Summer conference staff will be on site to greet you and make sure you get settled in for your stay. The summer conference front desk and check-in will be located just inside the main entrance.

Access Card

Please refer to your camp/conference materials for your specific check-in and check-out times. Upon checking in, you are given a key and an access card used to gain access into the building. Your access card will also serve as a meal card if your camp/conference is scheduled for meals.

Parking

You may park at the meters for short-term street parking to unload and check-in. Meters accept coins and credit cards. Depending upon your group's arrangements for parking, you may or may-not be issued a pre-paid parking card at check-in. *If parking is not arranged for by the group, then payment for parking in the garage would be your responsibility.* Parking is available for summer guests and visitors in the San Martin Garage located off of San Martin Drive. Credit cards are accepted. Directions to this garage will be provided upon check-in.

Directions

The Johns Hopkins Homewood Campus is easily accessible and within 45 minutes of the BWI airport. For directions, visit www.jhu.edu/maps-directions.

Scheduling & Event Services



3400 North Charles Street
Levering Hall Suite 102
Baltimore, Maryland 21218



410-516-3962



[https://studentaffairs.jhu.edu/
community-living/schedul-
ing-event-services/](https://studentaffairs.jhu.edu/community-living/scheduling-event-services/)

Charles Commons Facility & Amenities:

All residence halls are equipped with 24-hour security. Only guests attending a program and living on campus are permitted in the building after midnight. The following amenities are included:

- Air conditioned suite-style accommodations.
- Single bedrooms within 2 person or 4 person suites (2 people per bathroom).
- Coinless operated laundry facilities accessible to those with a JHED ID only. Those with a JHED ID must load Jcash onto their Jcard in order to wash or dry.
- Trash chutes and recycling bins on every floor.

- Study lounges as space is permitted.
- Vending Machines and Game area.
- Information on local accommodations, area attractions, and restaurants is available at the summer conference desk.
- Kitchenette with stove-top and refrigerator. Kitchen utensils and accessories are not provided.
- Wireless Internet.

What To Bring:

- Alarm Clock
- Cell Phone or Calling Card
- Umbrella
- Hangers
- Shower Caddy
- Comfortable Shoes
- Cooking utensils if using the kitchenette

Prohibited in Residence Halls:

- Candles
- Smoking
- Altering rooms or rearranging furniture
- Attaching anything to ceiling, walls, or doors



Linen Service:

Housekeeping staff work very hard to ensure rooms are prepared for guests and keeping the living environment in good condition.

What service should you expect in rooms? Housekeeping will enter suites and bedrooms once a week for groups staying more than seven days. Staff will: empty trash in rooms, sweep kitchenette area, vacuum bedrooms and common living space, and clean the bathrooms. Look for information on your floor for a room cleaning schedule. We ask on room servicing days belongings are placed in one area of the room so staff

can vacuum and properly clean the room. We also ask that trash is discarded in the trash chutes located on each floor using the extra trash bags in the containers.

Guests must provide their own linens and towels. All beds are extra long twin.

Avoid bringing valuables to campus whenever possible. The University is not responsible for lost or stolen items. If valuables are brought, we suggest you keep those items out of sight in your room and locked away.

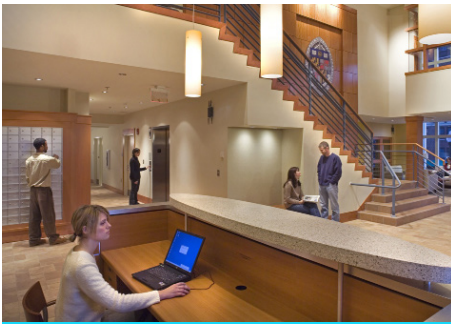
Mail:

There is a mail room on campus open limited hours, during most of the summer, for guests to send mail and purchase stamps. (It is recommended not to have mail sent to guests staying in the residence hall for less than ten days. They may not be staying long enough to receive mail.) Any mail or packages received after guests are gone will be returned to sender. Mail is not distributed on the weekends. Mail should include the camp or conference name the guest is attending, the guest's name, and mailed to the address on the previous page. Please do not make a temporary address change to the residence hall if you are staying for a longer duration of time.



Housing:

Housing assignments are generally done based on genders. Except with specific circumstances, we do not house male and females within the same room/suite. Housing can only be provided to registered attendees of a program. Guests or spouses of a registered attendee cannot be accommodated in University housing. There are gender neutral bathrooms available for use across from the security desk. Traditional gender bathrooms are available in the rear hallway by the large event spaces past Nolan's Cafe. Any special housing accommodation requests should be sent to your coordinator to be submitted to Student Disability Services no later than April 1, 2020.



Front Desk:

The Charles Commons front desk will be open 7am-12 midnight, seven days a week. Since there are no room phones, staff are not able to call and locate guests. In the event of an emergency, those calls should be directed to JHU Security at 410-516-4600.

Check Out:

JHU is committed to increasing and supporting environmental awareness and consumption on campus, in the community, and abroad. Recycling and composting containers are located in the halls, on the floors, and throughout campus. We ask guests to assist us in our environmental consumption and disposal efforts during your stay on campus.

Before departing campus, please make sure the room is left in similar condition as when you arrived. Check your room to make sure items are not left behind. Any lost and found items will be donated or discarded if not picked up within 5 days of check out.

There is a \$125 lock change fee for any non-returned keys, \$25 fee for non-returned access cards, and \$25 fee for non-returned parking cards. Payment for these items will need to be made directly to the camp or conference. Staff at the front desks cannot accept cash for any reason, including parking permits. On behalf of Community Living, we hope you enjoy your stay at JHU!